

Job Description

Title: Worship & Music Director, Part-Time Contract Position

Department: Worship Ministry/Elders

Report To: Lead/Senior Pastor

Base Salary: \$15,000, but Negotiable

Sick Time/Holiday: 3 Paid Sick Days, 2 Two weeks including 2 Sundays.

Instruments: Hinner II Rank Tracker Organ & Roland HP107 Digital Piano

Qualifications:

- A committed believer to God, His church and its vision and mission of St. Peter's.
- Agree with and acknowledge St. Peter's Statement of Faith.
- Excellent Keyboardist or Organist, if a Keyboardist willing to learn to play church organ. Can play other instruments a plus!
- Excellent Written and Oral Skills
- Relates well to all kinds of people, builds effective relationships, and communicates effectively both interpersonally and corporately.
- Proficient with PowerPoint, Word, and Excel. Experience with worship software is a plus.
- Committed to improvement, seeks constructive criticism, and understands strengths and weaknesses.
- Audition will be required as part of interview.
- A plus familiar with Lutheran Liturgy and Service.

Responsible for:

- Attend all church worship services, except school chapel services – Estimated of 120 Services
- To assist the Pastor to Coordinate, oversee and resource the people and logistics for all worship services including:
 - Baptism
 - Weddings
 - Funerals
 - Seasonal Services
- Coordinate and Director church Choirs, church music programs not related to Day School.
- Assist Sunday School Superintendent with Special Music programs.
- To assist and help the Pastor to plan Sunday morning services with consultation of the worship committee;
- Attend worship committee meetings, staff meetings; (Church Council meetings only when requested)
- Recruit, support and resource group leadership in music worship.
- Help plan special and seasonal program to assist lead pastor.
- Supervise all paid and volunteer Church staff in Music and Worship ministry.
- Manage Worship & Music copyright and Library
- Draft, manage budget for worship & music materials needs.
- Has right of first refusal for all services held at the church, except for school chapel services.
- Other duties assigned by the Lead Pastor.